YOUR QUESTIONS?

Enter your questions through the “Questions” function on the right hand side of the webinar platform.
The Student Transportation Aligned for Return To School (STARTS) Task Force (the “Task Force”) was formed as a partnership of the three leading school transportation industry organizations; the National School Transportation Association (NSTA), the National Association for Pupil Transportation (NAPT) and the National Association of State Directors of Pupil Transportation Services (NASDPTS).

The purpose of the Task Force was to develop materials that would be useful to the school bus community as it works to respond to the unprecedented challenges of developing transportation plans to support school reopening plans in the context of the COVID-19 pandemic.
Core Activities of the Task Force

1. Collect, read and extracted action items and guidelines from:
   - each available state’s school reopening plan and health guidelines
   - other transportation reopening plans (paratransit, transit, rail and airlines
   - corporate reopening plans from Starbucks, McDonalds, Walmart, Disney, APPLE....
   - In the end we reviewed over 50 reopening plans

2. Conducted survey research to understand the needs and requirements of:
   - State Directors of Transportation
   - Bus Contractors
   - In House Transportation Directors
   - School Superintendents

3. Developed a Master List of Guidelines by extracting action items from the 50 reopening plans
4. Developed a “Menu of Tasks” for each guideline by editing and sorting the database
5. Developed a Guideline and Task Assessment Matrix Tool and Gantt Chart (Report Attachments)
The Packaging of the Final Report

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*The following attachments are documents that need to be downloaded separately*

Attachment A: List of Guidelines with Their Menu of Tasks
Attachment B: Guideline and Task Gantt Chart
Attachment C: List of URL addresses to: State COVID-19, School Reopening Plans and to a John Hopkins University e-School Initiative Master List of Reports by State
Summary of Final Report Sections

INTRODUCTION

• Executive Summary: Provides a “quick access” summary to the core data
• Associations’ Letter: Provides details on the purpose of the task force
• Foreword: Provides information on the approach
• Task Force Leadership and Structure: Provides and Project Organization Chart

OUR WORK

• Section 1: The Reasons, The Research and Survey Summaries: A project process overview
• Section 2: Guidelines List Development: Provides the Master List Development Process
• Section 3: Individual Guideline List with Commentary and The Special Needs Addendum: Capsule Summaries of the 27 Core Guidelines with 17 additional Guidelines for Special Needs Students
• Appendix A: Surveys and Results - Provides Survey Summaries and Copy of the Survey Questions
• Appendix B: Related Industry Research: Provides Capsule Summaries of Guidelines in other Transportation Services
• Appendix C: Transportation Reopening Plan Format: Provides a “How To Build a Reopening Plan with a Table of Contents from a Sample Plan
• Appendix D: Task Force Committee Members: The Team and their Qualifications
YOUR WORK BEGINS

• Section 4: User Guide for State and Local Transportation Directors and Bus Contractors: **Provides and Approach to Using the Report, the Data and the Templates**

• Section 5: Challenges and Next Phase: **Provides Insight on What Might Come Next**

• Section 6: Data Summary: **Provides a Summary of the Data Generated by the Task Force**

• Attachment A: List of Guidelines with Their Menu of Tasks with Assessment Matrix: **Provides a Template for Selecting and Assessing Guidelines and Tasks for your Reopening Plans**

• Attachment B: Guideline and Task Gantt Chart: **Provides a Template to Convert your Selected Guidelines and Tasks Into a Project Plan**

• Attachment C: List of URL addresses to: State COVID-19, School Reopening Plans and to a John Hopkins University e-School Initiative Master List of Reports by State: **Sharing our Research**
Using the Master List of Guidelines Matrix Template

BEFORE USING THE TEMPLATES:
1. **Identify the guidelines** your district will operate under in general and will apply to transportation specifically
2. **Document the school schedule** (or short list of schedule options, determined by the school board)
3. **Classify the district geography** (urban, suburban, mid-size city, rural) and **route structure** (single tier, 2 tier or 3 tier)

THEN IN THE MASTER LIST OF GUIDELINES AND TASKS MATRIX TEMPLATE
- **Identify and select** the guidelines (from item 1 above) your district will operate under in general and will apply to transportation specifically
- **Review and select from the “MENU OF TASKS”,** the tasks you want to include in your reopening plan

WILL NOW DISPLAY SCREENSHOTS OF EACH ATTACHMENT AND THEN DEMO EACH ONE.
Attachment A Screenshot: Master List of Guidelines and Task

<table>
<thead>
<tr>
<th>Guideline</th>
<th>Menu of Tasks</th>
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</thead>
<tbody>
<tr>
<td>Selection Option</td>
<td>Assessment Matrix</td>
</tr>
</tbody>
</table>
As a final reality test and risk assessment there are three (3) more considerations based on the school schedule, location of the district and route structure that would be beneficial.

- In Columns P - T, you will find possible school schedules. If your district has already determined its schedule, you only need to use the appropriate column and assess whether the tasks you have selected will work successfully with that particular schedule. If your district is considering a number of scheduling options, you can assess if a task will work across more than one option.
- In Column V - Y, you will find a generic listing of descriptors of a district's location. Select the location type that best describes your district and determine if a task will be appropriate.
- In Column AA - AC, you will find a list of route systems/structures (3 Tier, 2 tier and single tier). Select that tier structure your district operates and determine if the tasks you have selected will be appropriate for that route system.

Now onto the REOPENING PLAN GANTT CHART
Attachment B Screenshot: Opening Plan Gantt Chart

**Guideline**

**Menu of Tasks**

- Assign Person
- Assign Dates
- Timeline
Attachment C Screenshot: Research Links

Attachment C has the following:

- URL Links to every States’ School Reopening Plan
- URL Links to every States’ COVID-19 Site
- URL Link to a comprehensive Johns Hopkins Site on a wide array of state reports

These links are available for you to conduct your own research.

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**John Hopkins University E-School initiative is a great research site. It is comprehensive and has a list of 12 report categories and the status of each state with regards to publishing reports as well as links to the reports.**

**The 74 is a non-profit, non-partisan news site covering education in America. This has a dynamic map with links showing activity in each state.**

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**STATE** | Re-opening Plans as of July 6th | URL LINK
--- | --- | ---
Delaware | State Pandemic Link https://coronavirus.delaware.gov/ | Re-Opening Plan Link https://www.doe.k12.de.us/Page/4211
Indiana | State Pandemic Link https://www.in.gov/p2013/410/ | Re-Opening Plan Link https://docs.google.com/document/d/1T1nQj3BrQRtT5QXVcVLGel14bOd5dSClWRggPuPE5dg/edit
Louisiana | State Pandemic Link https://louisiana.gov/Louisiana-Reopens | Re-Opening Plan Link https://www.louisiana.gov/Louisiana-Reopens
New Mexico | State Pandemic Link https://coronavirus.nmhealth.org/ | Re-Opening Plan Link https://gdoe.nm.gov/Reopening/Phases
campaign
Wisconsin | State Pandemic Link https://coronavirus.dailymail.co.uk/ | Re-Opening Plan Link https://coronavirus.dailymail.co.uk/Reopening-Schools-Guidance.cfm

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